

How to make your Assessment Payment

As your managing agent, we will handle the daily activities related to maintaining your community. A major part of our responsibility is to handle financial matters; that includes the collection of assessments and the payment of your vendors.

We offer several ways to make your assessment payments:

- Payments can be made through TownSq portal.
Credit Card – Courtesy fee will be charged; E-check – Courtesy fee will be charged
- Write a paper check, money order or on-line bill pay check through your bank and mail to the address below

Hidden Hills Country Club Estates
C/O CMC of Jacksonville Processing Center
PO Box 63128
Phoenix, AZ 85082-3128

- When making your assessment fee payments online, by electronic check or written check please be sure to include your account number on your check when mailing. This will prevent delays in applying the payment to your account.
- Direct Debit is free! Return the Associa form with a copy of a voided check to initiate your direct debit for your next quarterly assessment. Payment will process on the 5th of the month.
- **WE CANNOT ACCEPT ANY FORM OF PAYMENT IN OUR JACKSONVILLE BRANCH OFFICE OR AT THE ONSITE MANAGEMENT OFFICE.**